

**WEBER COUNTY LIBRARY
BOARD OF TRUSTEES
MINUTES**

Date: August 21, 2012

Board Members

in Attendance: Marie Irvine
Kathleen Herndon
Tom Taylor
Eric Jacobson
Karen Leonardi
Jan Zogmaister

Board Members

Excused: Holly Bauman

Others in Attendance: Lynnda Wangsgard, Director
Karen Burton, Associate Director
Scott Jones, Assistant Director
Julia Valle, Business Manager
Evelyn Bertilson, Friends of the Library
Marcia Harris, Development Board
Ann Booth, Adult Services/Customer Services Manager
Suellen Summers, Circulation Services Division Manager
Michael Sussman, Library Patron

Public Comments:

Sussman addressed the Board concerning service he received at the Main Library checkout counter, requesting all Library staff be required to add their first and last names to their employee identification badges. The Board thanked Mr. Sussman for his suggestions and took his comments under advisement. The Library Director was asked to prepare a thank you letter for Mr. Sussman, acknowledging his comments to the Board. The Director was also asked to review the request for changes in employee identification badges with David Wilson, the Board's legal counsel in the County Attorney's office.

Approval of Minutes:

Minutes of the June 17, 2012 meeting were approved as presented.

Director's Report:

Wangsgard reviewed the financial and metrics report, noting all revenues and expenditures were within established parameters.

Back-to-School packets had been prepared and distributed to every school in Weber County, detailing programs, homework help, and other resources of interest to students.

The Library booths at the County Fair had grossed \$6,362.50, which translated into 12,471 tickets sold. The goal of the Library booths is to provide a forum where staff and volunteers can greet the public, thank taxpayers for their support, and help people learn more about the programs and services offered.

Leonardi announced the Freedoms Foundation at Valley Forge had selected "Weber Reads: The Founders and Their Documents" to receive the prestigious "George Washington Honor Medal." The medal will be presented at a special ceremony during February, 2013. A thank you letter will be prepared for Blanch Linton, a Utah representative to the Freedom's Foundation, who compiled the Library's nomination for this national award.

Historical Society to Tour Main Library September 15, 2012:

The Weber Historical Society September 15th tour of mid-century modern buildings will include the Main Library. Of special interest will be the Library's characteristic long horizontal roof and vertical windows as well as the furnishings designed by the internationally known Charles and Ray Eames, and produced by Herman Miller. Also featured will be such features as the Brazilian rosewood paneling in the Special Collections Room.

In 2004, the Weber County Library Board of Trustees was honored by the Utah Heritage Foundation for their stewardship of the Main Library. The building was labeled by the Foundation as a "modern classic."

Update on Meeting with Representative from Utah Transit Authority Concerning Request to Remove Donor Trees and 140 Feet of Sidewalk in Front of Pleasant Valley Branch to Accommodate Bus Lane:

Wangsgard had met with Bruce Cardon, a representative of Utah Transit Authority (UTA), to review their request to have a bus stop and end-of-the-line staging area in front of the Pleasant Valley Branch. Cardon had discussed the plan earlier with Tom Hansen, Manager of Washington Terrace City, and they had agreed the Library location best served their needs.

Wangsgard assured Cardon the Library was very interested in supporting public transportation, but any agreement to host a service, beyond the bus stop already located on Library property, would need to be in the mutual best interest of all the parties involved. To date, the plans proposed did not hold the Library harmless.

Since the meeting with Cardon, a UTA employee, primarily charged with emptying waste receptacles and clearing space at bus stops and end-of-the-line stations, had trimmed and cut branches off several of the "In Memory" trees planted in the Library parking strip. The Library maintenance staff had arranged for an arborist to review the damage and reshape the trees as much as possible.

Zogmaister had arranged a meeting with City and UTA officials to further explore the options for reaching an agreement on this issue.

Update on Main Library Feasibility Study and Evaluation of Costs/Benefits Associated with Renovation/Replacement:

Soil and asbestos reports had been received by the team evaluating the Main Library, but a formal report had not been compiled for review. The final report on the feasibility study will be presented to the Board during their September 18th meeting.

Proposed Library Web Site Policy:

Board members reviewed and discussed a proposed policy to establish a set of criteria for all Web pages created by the Weber County Library System. Concern was voiced relative to patrons' privacy as they are redirected from the Library's Web site to external information sources, which may store or track personal information. Jones detailed the intent of the policy was to protect patrons' privacy while using the Library Web site; he was not aware of a methodology for warning patrons when they leave the Library's secure site and ventur to one that may be problematic. Additional research will be done in this area to see if there are options available to further protect patron privacy.

Irvine and others reiterated their keen interest in protecting Library patrons' right to privacy and the protection of their confidential Library records.

The Board approved the policy as presented.

Proposed Administrative Procedure for Linking to External Web Sites:

The Board reviewed an administrative procedure, describing the Library's criteria for selecting external Web sites to link to from the Library's Web site. Herndon noted the criteria were similar to those recommended and taught in courses on the Weber State University campus. After discussion, the Board approved the procedure.

Nomination/Discussion of Applicants to Serve a Four-Year Term on the Library Board of Trustees:

Due to the lateness of the hour, this agenda item was carried forward to a future meeting.

Other:

There being no further business, the meeting was adjourned at 6:50 p.m.

Respectfully submitted:



Julia Valle

Business Manager