

**WEBER COUNTY LIBRARY
BOARD OF TRUSTEES
MINUTES**

Date: February 21, 2012

Board Members
in Attendance:

Holly Bauman
Kathleen Herndon
Marie Irvine
Karen Leonardi
Jan Zogmaister

Board Members
Excused:

Eric Jacobson
Tom Taylor

Others
in Attendance:

Evelyn Bertilson, Friends of the Library
Monette Hurtado, Library Legal Counsel
Lynnda Wangsgard, Library Director
Karen Burton, Associate Library Director
Sarah Lovato, Manager, Southwest Branch
Kim Hale, Comptroller
Julia Valle, Library Business Office Manager

Minutes:

Minutes of the January 17, 2012 meeting were approved as presented.

Director's Report:

Hale presented the financial report, detailing CY 2011 collections as well as 2012 financials current as of January 31st. Revenue collections were stronger than expected and will exceed projections for the previous fiscal year. Expenditures for 2012 were on target with a significant amount of funding being set aside through encumbrances to accommodate signed contracts and other future claims against budget authority.

The activities report illustrated increasing public use of the libraries in the System with total attendance up by 8.5% over January of 2011. The most significant increase occurred at the North Branch where patron usage increased by more than 50%. Significant increases were also reported in reference services and program attendance. Wangsgard noted that when the number of Library sponsored programs increases, use of public meeting rooms has to decrease as the venues are only available for one use at a time. The increase in attendance at Library literacy classes accounted for the greatest number of new attendees at Library programs.

Southwest Branch Radio Frequency Identification (RFID) Update:

Lovato detailed updates made in the Southwest Branch circulation area, including remodeling of the checkout desk, installation of work surfaces in the back room, and additional shelving, which had been accomplished in order to accommodate RFID self-checkout stations. The goal of these units will be to achieve 100% self-checkout, freeing employees to work more directly with the public.

Lovato invited those present to tour the area at the conclusion of the meeting.

Motion to Adjourn Open Meeting and Convene Closed Executive Session:

The Board adjourned to meet in a closed executive session to discuss exchange, purchase, or lease of real property, and the character or competency of an individual.

Other:

There being no further business, the meeting was adjourned at 6:15 p.m.

Respectfully submitted: _____


Julia Valle