

**WEBER COUNTY LIBRARY  
BOARD OF TRUSTEES  
MINUTES**

Date: March 20, 2012

Board Members

in Attendance: Holly Bauman  
Kathleen Herndon  
Marie Irvine  
Eric Jacobson  
Karen Leonardi  
Tom Taylor  
Jan Zogmaister

Others

in Attendance: Evelyn Bertilson, Friends of the Library  
Monette Hurtado, Library Legal Counsel  
Lynnda Wangsgard, Library Director  
Karen Burton, Associate Library Director  
Scott Jones, Assistant Library Director  
Holly Bauman, North Branch Manager  
Julia Valle, Library Business Office Manager

Others Excused: Marcia Harris, Library Development Board

Minutes:

Minutes of the February 21, 2012 meeting were approved as presented.

Director's Report:

The County budget vs. actual financial statement was distributed, illustrating income and expenditures were on-target for the first two months of the year. Wangsgard noted the State Community Library Enhancement Fund grant was budgeted at \$41,318 but awarded at \$40,059.

Wangsgard presented the program and activities summary for the month of February, detailing increases in reference services, number of patron visits, program attendance, and meeting room use over the numbers recorded during February of the previous year. The number of items borrowed was down slightly, from 177,142 during February 2011 to 174,085 of during February of the current year.

A record 144 notary transactions had been completed during the month. Wangsgard complimented Valle who typically completes close to one-half of all notary transactions done throughout the Library System. Notary services are popular with the public who need assistance after hours and during the weekends.

Community Library Enhancement Fund (CLEF) Grant:

The Board approved acceptance of the State CLEF grant in the amount of \$40,059. The grant will be used to upgrade equipment in the public computer center at the Main Library.

Request for Proposals (RFP) – Feasibility Study and Evaluation of Costs/Benefits Associated with Renovation/Replacement of Main Library:

The Board reviewed an RFP that was written to select a firm to evaluate the Main Library infrastructure and make recommendations as to where it should fit into the Board's Ten Year Capital Plan.

Tour and Inspection of the North Branch Library:

There being no further business, the meeting was adjourned at 4:45 p.m. The Board then toured and inspected the Branch.

Respectfully submitted: \_\_\_\_\_

  
Julia Valle