

WEBER COUNTY LIBRARY

BOARD OF TRUSTEES

MINUTES

Date: May 2, 2017

Board Members

in Attendance: Scott Spencer
Spencer Stokes
Judith Jones
Diana Allison

Board Members

Excused: Jim Harvey
Brent W. Innes
Kathleen Jensen

Others in

Attendance: Lynnda Wangsgard, Library Director
Julia Valle, Library Business Office Manager
Bryan Baron, Deputy Weber County Attorney
Evelyn Bertilson, Friends of the Library
Marcia Harris, Development Board

Spencer called the meeting to order at 5:00 p.m. Commissioner Harvey, Brent Innes, and Kathleen Jensen were excused.

Public Comments:

There were no public comments.

Approval of Minutes:

Minutes of April 4, 2017 meeting were reviewed. Allison moved approval. Jones seconded the motion. There were no suggestions for revisions. All voted in favor of approval.

Approval of Letter of Agreement between Weber County Library and Weber Human Services for the Provision of Senior Services and the Ogden Valley Branch Library:

Board packets included copies of a proposed extension of an agreement to continue providing space at the Ogden Valley Branch for serving hot lunch to seniors, as well as providing space to host other health related programming. The Agreement formalized practices that had been in place since the Branch opened in 1996. Wangsgard noted the service was working well and the staff was not recommending any changes. Barron had reviewed, edited, and approved the final form of the Agreement.

Stokes indicated he was a Commissioner when the original program was established and he endorsed continuation of the service.

Jones moved approval of the Agreement as presented; Allison seconded the motion. Spencer asked if there was any further discussion. Hearing none, he called for a vote. All voted in the affirmative.

Approval of Standard Form of Agreement between Weber County Library and R&O Construction for the North Branch Library (AIA Document A101), including General Conditions of the Contract for Construction (AIA Document A201):

Prequalified general contractors had responded to a request for proposals (RFP) to oversee renovation of the North Branch Library. The contract was modeled on those approved for construction of the Headquarters Library and renovation of the Main Library. Barron had reviewed the document, except for a couple of last minute additions that still needed his approval.

Wangsgard noted the contract was the result of a highly competitive RFP process that garnered outstanding responses from superbly qualified general contractors. The proposals were reviewed, and the general contractors interviewed, by a board that unanimously chose to recommend R&O Construction for the job. R&O submitted the lowest cost, \$4,369,860, and earned the highest number of interview points. The projected number of days to complete construction was 253, or approximately 36 weeks from commencement. This proposed "fast-track" schedule cut by almost one-third the time allowed for construction, which was originally estimated to be 52 weeks. The contract contained a \$2,000/day penalty if the project is delayed, the goal being to get the building open and restore service as quickly as possible.

If approved by the Board this evening, Wangsgard noted, the contract will be placed on the County Commissioners' agenda for ratification on May, 9, 2017. A notice to proceed will then be issued that same day and the general contractor could be on-site within ten days. Library employees had spent the past three weeks vacating the facility to ensure it could be turned over to the construction company as scheduled. Their work will culminate with a surplus property sale May 13th at the North Branch. The sale will be handled under the direction of Valle.

Stokes noted R&O had done a commendable job of constructing the Headquarters Library, and he was pleased an Ogden company had risen to the top of the competitive pool. He moved approval of the Agreement, subsequent to Barron's final endorsement of the most recent adjustments. Allison seconded the motion. Spencer asked if there were additional questions and hearing none, called for a vote. All voted in the affirmative.

Other:

Jones offered a motion to adjourn the public meeting. Spencer seconded the motion. All voted in the affirmative. The Board toured the Main Library to review progress on the renovation.

Respectfully Submitted:


Julia Valle


Date