

**WEBER COUNTY LIBRARY  
BOARD OF TRUSTEES  
MINUTES**

Date: November 20, 2012

Board Members  
in Attendance: Holly Bauman  
Eric Jacobson  
Marie Irvine  
Karen Leonardi

Board Members  
Excused: Kathleen Herndon  
Tom Taylor  
Jan Zogmaister

Others in  
Attendance: Lynnda Wangsgard, Library Director  
Scott Jones, Assistant Library Director  
Marcia Harris, Development Board Chair  
Julia Valle, Library Business Office Manager  
Jim Truett, Huntsville Mayor  
Scott Richardson  
Steve Clarke  
Richard Sorensen  
Jerald Engstrom  
Bill White  
Jenna Holt  
Jeff Holt  
Ron Gault  
Doug Wilson  
Erma Wilson

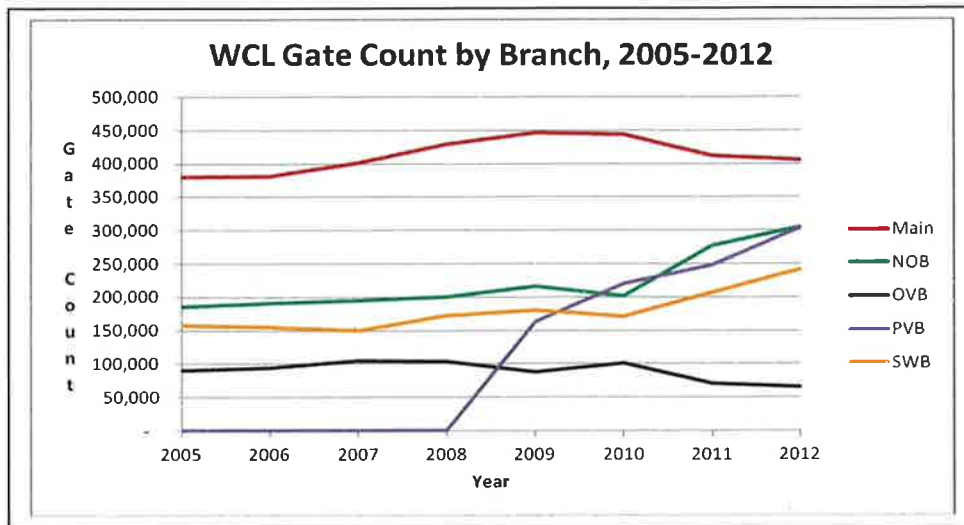
Approval of Minutes:

Minutes of the October 16, 2012 meeting were approved as presented, subject to ratification during the December meeting.

Director's Report:

Wangsgard presented the budget review, noting funds had been transferred among line items for the second time during the year to accommodate completion of approved projects and keep the Main Library infrastructure operational. Revenue was being collected at a rate expected to meet projected income levels for the current fiscal year. Expenditures were on track and will not exceed the authorized budget.

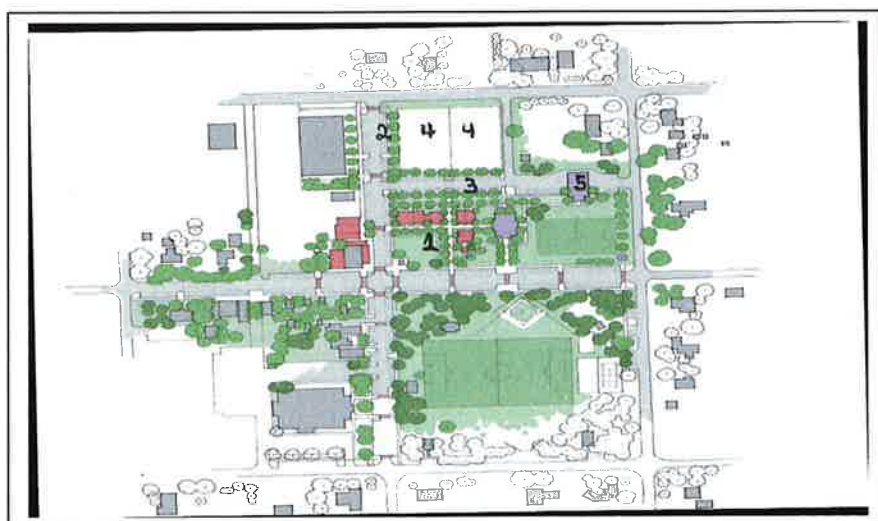
The activity report was presented and discussed, along with the following graph, illustrating trends in visits to the County's five Library buildings:



Wangsgard noted the steep incline in use of all lower valley branch libraries, especially the Pleasant Valley facility, but also the North and Southwest branches. The Ogden Valley Branch showed a gradual decline in patron visits that correlated with the closing of the elementary school during May of 2010. Efforts to change the slope of this line included refurbishing the facility to serve as a small conference and training center. The Main Library also showed a decrease in utilization, corresponding with the opening of the Pleasant Valley Branch in April of 2009. Many patrons from throughout the County are reported to be using the state-of-the-art facilities at the Pleasant Valley Library, rather than their neighborhood libraries, which are older and less robust.

Huntsville Town Proposal:

Mayor Truett presented the following conceptual plan for revitalization of the block located east of the Ogden Valley Branch.



Mayor Truitt detailed the Town's plans for establishing an economic node on the southeast portion of the block (1). He expressed a desire to have the Board partner with the Town in establishing a joint parking area, or parking areas, that would meet the needs of both entities. The Mayor indicated it would be of mutual benefit to the Town and the Board to complete parking on the east side of 74000 E, in front of the Library (2), as well as a small lot running east and west in the center portion of the block (3), because they could share expense and the Town could keep the areas cleared of snow. The shared parking could benefit future businesses and the Library as they would both benefit from shared patrons/customers.

Truitt also discussed two parcels of land on the northwest side of the Town's property (4) that will be sold and the property management building (5), located on the east side of the lot, which was on schedule to be completed by year-end. The Mayor indicated he planned to enter into a covenant with surrounding property owners to guarantee the property and maintenance activities carried out by the Town will be confined to the inside of the building and will not develop into an unsightly nuisance for neighbors.

Truitt was asked questions concerning safety of street parking and the Town's ability to keep these areas clear of snow. The Mayor reminded the Board that the Town has its own snowplowing equipment and is even now advertising for an operator. Keeping the parking cleared, he noted, will not be a problem.

As people assembled for the meeting, the Board had distributed copies of their brochure, "Put the 'treat' back in 'retreat,'" promoting the conference and training center at the Ogden Valley Branch. Wangsgard explained the enhanced facility had been ready to market since January of 2012, but inadequate parking was keeping the Board from moving ahead. She asked when the Town would be ready to proceed with joint parking facilities and if they would be willing to consider vacating the street and allowing the Library to proceed with expanded parking options on both sides of 7400 E., from First S to Second S. Truitt responded that they were ready to discuss this and other options immediately, but did not have the financial resources at this time to contribute to the project.

The Board thanked the Mayor for his thorough and informative presentation and promised to revisit the parking issue during their January 15<sup>th</sup> meeting; the December agenda was already full. In the meantime, Wangsgard will work with the Mayor to come to an agreement that is in the mutual best interest of both entities.

#### Social Media Policy Review/Adoption:

The Board reviewed and adopted the proposed Social Media Policy, subject to ratification during the December meeting.

Other:

Wangsgard reported Tom Taylor's term had expired and asked the Board for direction.

She was asked to contact Taylor to see if he would serve a second term and, if he was agreeable, to forward his name to the County Commissioners for consideration and approval.

There being no further business, the meeting was adjourned at 6:35 p.m.

Respectfully submitted:



Handwritten signature of Julia Valle in cursive script.

Julia Valle

Business Manager