

WEBER COUNTY LIBRARY
BOARD OF TRUSTEES
MINUTES

Date: September 21, 2010

Board Members
in Attendance: Marcia Harris, Chair
Marie Irvine
Tom Taylor
Jan Zogmaister

Board Members
Excused: Holly Bauman
Kathleen Herndon
Karen Leonardi

Others
in Attendance: Lynnda Wangsgard, Library Director
Karen Burton, Associate Director
Scott Jones, Assistant Director/Technology Director
Kim Hale, Comptroller
Julia Valle, Business Office Manager
Evelyn Bertilson, Friends of the Library
Monette Hurtado, Legal Counsel
Margaret Rostkowski, Weber Reads Committee

Minutes:

Minutes of the August 17, 2010 meeting were approved as presented.

Director's Report:

Hale reported projected revenue collections had increased slightly, while projected expenditures were well within tolerances for this time during the budget year. The Library was reported to be on sound financial footing.

There being no questions related to the services metrics report, Wangsgard invited the Board to attend staff development day activities scheduled 12-9 p.m., November 11th, at the Pleasant Valley Branch. Details will be confirmed during the October Board meeting.

Weber Reads:

Rostkowski introduced the two Weber Reads texts, *Narrative of the Life of Frederick Douglass, an American Slave*, and *Incidents in the Life of a Slave Girl*, selected for the community-wide reading program sponsored by the Weber County Commission, Weber County Library, Weber State University, and the *Standard-Examiner*.

Every school in the County was being provided with Weber Reads teaching materials, created by teacher consultants from the Wasatch Range Writing Project, the local site of the National Writing Project. Copies of appropriate texts, purchased by Friends of the Library, were also being given to each school library.

The Library will sponsor local book groups wishing to hold their discussion of either, or both, of the Weber Reads texts at a Weber County Library and invite the community to join their conversations. If requested, the Library will provide refreshments and a discussion leader for these meetings.

2011 Budget Review/Approval:

Wangsgard distributed copies of the Library response to the Weber County Strategic Plan Goals. This response was titled, "Weber County Library System 2011 Implementation by Management Area," and it detailed the results targeted for achievement during the next fiscal year. These goals had been used to prioritize the division budgets submitted by managers in order to produce a coherent department budget.

Hale presented the following four versions of the 2011 proposed Library department budget.

1. No growth over 2010, except in the areas of salaries, wages, and benefits
2. No growth over 2010, except in the areas of salaries, wages, and benefits, minus 1%
3. No growth over 2010, except in the areas of salaries, wages, and benefits, minus 3%
4. Hold the line budget

The first three budgets were prepared at the request of the County Comptroller in order to allow comparisons among budgets submitted by departments in various County funds. The fourth budget was prepared taking into account the resources available in the Library fund and the program and service needs of the public. Even though the fourth budget would require some savings from the Library fund balance be used to update the buildings and grounds infrastructure, Hale recommended the Board adopt this version as their submittal to the County Commission.

Hale distributed an equipment list, and five year capital plan with twelve year capital projections. Jones presented and discussed each item on the equipment budget, and Wangsgard presented and discussed each item on the capital plan and projection. Burton distributed and presented the book and materials budget, and discussed the priorities for this line item. Wangsgard noted that every attempt was made to produce the various budgets without taking funding from the "books" line item.

Wangsgard then distributed a spreadsheet which detailed the cuts that had been made from budget four, in order to produce the other three budget scenarios. The Board requested additional time to review and discuss these adjustments. Therefore, a special meeting was to be called later in the week to complete the proposed budget review. Wangsgard and Valle will poll the Board and make arrangements as needed.

Other:

There being no further business, the meeting was adjourned at 6:20 p.m.

Respectfully submitted,


Julia Valle


Date